

POSITION DESCRIPTION

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| Position title: | Senior Occupational Therapist |
| Position reports to: | Managing Director/Senior Occupational Therapist |
| Hours: | 37.5 hours per week. |
| Salary: | Negotiable dependent on experience + 9.5% employer funded superannuation + attractive car allowance |
| Probation period: | 6 months |
| Further information: | Darren McInnes, Director Phone: 8331 0566 Email: darren@livingtothemax.com.au |
| Application instructions: | All applications are to be submitted via email to Darren McInnes at darren@livingtothemax.com.au by 12pm, Wednesday 5 April 2017. Please include in your application a brief cover letter summarising your skills and experience together with your resume. |

Living to the Max Occupational Therapy Services

Living to the Max Occupational Therapy Services has been providing client-centred healthcare since 2007. We are a community based practice with a focus on adult intervention. We service clients through private and government funding sources and pride ourselves on exceptional client service to meet individual needs. We specialise in:

- Aged care
- Adult disability including those with highly complex needs
- Medico-legal assessments
- In-home functional rehabilitation
- Occupational, Health, Safety and Welfare (OHSW)

Our primary goal is to enable people to participate in the activities of everyday life. Whether it is returning to work, living with a disability, recovering from illness or injury or maintaining the independence of our elderly, we work with people and communities to enhance their ability to engage in the activities they want to, or need to do – either through adapting the environment, modifying the task, teaching the skill, or educating the client.

We are currently a registered provider for the National Disability Insurance Scheme (NDIS), Department of Veterans' Affairs (DVA), Disability SA, Housing SA, Medicare, Return to Work SA, insurance companies and private health funds.

Purpose of the position

The Senior Occupational Therapist will be responsible for the delivery of community based OT intervention to our disability clients, including those entering the National Disability Insurance Scheme (NDIS). In particular, the position will be responsible for the prescription of a wide range of disability equipment (including wheelchair and seating prescription), minor and major home modifications and case management of those with complex physical and intellectual disabilities.

Core responsibilities:

Home based occupational therapy assessments including all areas of activities of daily living, mobility and independence:

- Equipment prescription and relevant clinical justification (basic equipment through to more complex specialised equipment)
- Minor and major home modification recommendations with relevant diagrams
- Recommendation of community based services
- Activities of Daily Living (ADL) assessments
- Equipment applications for a variety of government equipment programs
- Compensable client assessment, intervention and report writing

Communicating assessed needs clearly and precisely to client and funding organisations within appropriate time frames.

Providing clients with all available options / solutions within assessment brief and funding guidelines

Ensuring recommendations meet all legal requirements, including Australian Standards (where applicable).

Completing relevant paperwork relating to assessments (both clinical and administrative) to a high standard, including client file case notes.

Ensuring Occupational Health, Safety and Welfare of all staff including yourself.

Liaison with other community based organisations and GPs etc to ensure best practice in holistic client focused care.

Establish and maintain positive working relationships with clients, families, team members and other key stakeholders.

Consistently demonstrate best practice and a commitment to quality standards, proactively identifying needs for improvement and showing initiative in meeting these improvement needs.

Commitment to the ongoing development of the practice and its services.

Commitment to ongoing professional development within both work time and personal time, including maintaining up to date knowledge of evidence based practice.

Support and supervision of less experienced colleagues within the organisation. Willingness to share knowledge and promote team growth.

Assist with induction of new staff members as required and supervision of students.

Accurately record client intervention for billing purposes.

Special requirements:

Use of own private vehicle for community visits. Attractive vehicle allowance provided on a per km rate.

Essential criteria:

A Bachelor of Applied Science (Occupational Therapy) or equivalent qualification that meets the registration requirements of the Allied Health Practitioner Regulation Agency

Demonstrated experience in the assessment and case management of those with MS, Acquired Brain Injuries, Paraplegia and Quadriplegia, Cerebral Palsy, and complex physical and intellectual disabilities.

Demonstrated experience in the prescription of an extensive range of assistive equipment and/or services to enhance the independence of those with a disability.

Demonstrated experience in service identification and linking clients appropriately through onward referrals.

Demonstrated experience in minor and major home modifications including wheelchair accessible kitchens, bathrooms and toilets; stair lifts; ceiling track hoists; ramps; extensions; Environmental Control Units (ECUs) and vehicle modifications.

Extensive experience working with adolescents/adults with a physical and/or intellectual disability.

Demonstrated experience in postural assessment and seating prescription

Excellent communication and interpersonal skills to effectively engage with colleagues, clients and key stakeholders

Demonstrated customer service skills and a client-centred approach to healthcare

Exceptional organisation skills and the ability to work autonomously in a complex environment characterised by competing demands and tight timelines

Demonstrated written communication skills including the ability to produce accurate client files, develop referral documentation and communicate to other health professionals

Demonstrated experience working collaboratively in a team based work environment

Registration requirements as a condition of employment

Allied Health Practitioner Regulation Agency
Member of Occupational Therapy Australia
Medicare
Police clearance
Australian drivers licence